Advt. No. NIT-N/RECT/UBA /2024/001   Date: 25/07/2024

WALK-IN-INTERVIEW - NOTIFICATION

Applications are invited from Indian Nationals for the post of Project Associate (One) for carrying out the activities under Unnat Bharat Abhiyan (UBA), a flagship program of Govt. of India.

Name of the Position: Project Associate

Number of Position: One (1)

Nature & Duration of the Position: Temporary; for initial period of Six months, extendable further based on performance of every Six months as per the need of the program.

Essential Qualification: Postgraduate in any stream with minimum 60% marks or 6.5 CGPA

Desirable Skills & Experience:

- Proficiency in English
- Good Communication skills in Hindi/ Nagamese
- Basic Knowledge of Financial Accounts Keeping, Maintaining Social Media Accounts
- Good Knowledge of Computer Applications (MS-Office)
- Preference will be given to candidate having experience working with Rural Development Projects

Salary: Rs.25,000/-. (Consolidated) per month.

Job Description and Key Responsibilities:

- To act as a coordinator between NIT Nagaland, and other Participating Institutions in entire Nagaland State.
- All official works related to the implementation of various programs connected with UBA
- Maintaining accounts related to the implementation of UBA activities
- Coordination of fieldwork in the Villages adopted under UBA
- Periodically visit all the Participation Institutions and adopted Villages under UBA.
- Ensure submission of periodical reports by PIs and RCI
- Any other duties as assigned by the RCI Coordinator from time to time.

How to Apply?

- Eligible candidates need to attend the Walk -in -Interview on the date given below along with one set of attested photocopies of all relevant certificates/mark-sheets and one passport size self-attested photo are to be produced with the application (in the given prescribed format) at the time of interview. Original certificates shall be shown at the time of interview for verification.

Terms and Conditions:

- Original documents of mark sheets/degree certificates/ experience certificates/age proof and other testimonials must be presented at the time of interview.
- No TA/DA shall be paid to candidates for attending the Interview.
- Institute Authorities reserves the right to fill up the post, not to fill up the post or cancel the advertisement in whole without assigning any reason.

Date of Interview: 19th August 2024 (Monday).

Time of Interview: 9.30 a.m. onwards

Venue: Administrative Block

National Institute of Technology Nagaland

Chumukedima -797 103

Dr. J. Arul Valan

RCI – Coordinator (UBA)

National Institute of Technology Nagaland

valan@nitnagaland.ac.in

REGISTRAR

राष्ट्रीय प्रौद्योगिकी संस्थान नागालैंड
NATIONAL INSTITUTE OF TECHNOLOGY NAGALAND
(An Institute of National Importance under Ministry of Education, Govt. of India)
Chumukedima,
Nagaland - 797 103

APPLICATION FORMAT FOR PROJECT ASSOCIATE POST

> Affix a
> passport size
> color
> photograph
> (Self attested)

1. Name in full (in block letters):……………………………………………………………………….

2. Father /Husband Name: ……………………………………………………………………

3. Permanent Address (in full): ………………………………………………………………

   ………………………………………………………………..

   PIN :……………………. Contact no. …………………

4. Address for communication / Affiliation: ………………………………………………………………

   …………………………………………………………………

   …………………………………………………………………

   PIN :……………………. Contact no. …………………

5. Email id: ………………………………………………………………………………………

6. Date of birth in Christian era: …………………………………………………………………

7. Nationality: …………………Religion:………..……………Gender ………………

8. Category (SC/ST/OBC/ DIVYANG(PH) /EX-SER) (Pl. attach copy of certificate): …………

9. Details of Academic Qualifications (to be supported by attested photocopies) :

Exam Passed	Year of Passing	Name of the Board/University	Branch/ Specialization	Division /Class	Percentage (%)/ CGPA / CPI
Matriculation/ X					
XII					
B.A/ B.Sc / B.Com & equivalent					
M.A/ M.Sc / M.Com & equivalent					
Others (please specify)					

10. Proficiency in Languages:

S.No.	Language	Read	Write	Speak
1.				
2.				
3.				

11. Details of past services: (Pl. enclose supporting documents):

Name of the post held	Name of the Institution/ Organization	Duration of Services	Salary	Temporary/ permanent/ Ad-hoc etc.	Nature of duties

12. Present position held with date: ……………………………………………………………

13. Present Salary: ……………………………………………

14. Aadhaar Card Number:……….. ………………………..   (Please enclose a copy)

15. Names of two referees not related to the applicant:

Name: Name:
Dept./Designation: Dept./Designation:
Address: Address:
Pin: Pin:
Contact No: Contact No:
Email id: Email id:

16. Any Additional information, the candidate wishes to provide, if any (Pl. attach additional sheet, if required):

……………………………………………………………………………………

……………………………………………………………………………………

17. Declaration:

    I hereby declare that I have carefully read and understood the instructions and regulations referred to herein and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

                                                              Signature of the applicant

Date: …………………………..

Place: ………………………….