



**राष्ट्रीय प्रौद्योगिकी संस्थान नागालैंड**  
**NATIONAL INSTITUTE OF TECHNOLOGY NAGALAND**  
(An Institute of National Importance under Ministry of HRD, Govt of India)  
**Chumukedima, Dimapur**  
**Nagaland - 797 103**

Advt No. NIT-N/RECT-NT/2020/07 Date: 20/02/2020

**ADVERTISEMENT FOR THE POST OF REGISTRAR**

National Institute of Technology Nagaland is one among 31 NITs established by the Government of India by an Act of the Parliament offering UG, PG and Ph.D programs in Engineering/Technology and Sciences at Chumukedima, Dimapur, Nagaland. The Institute invites applications for the post of **REGISTRAR** on Deputation (including short-term contract) for a term of 5 years, from suitable candidates having proven and demonstrable capabilities in administration and having relevant experience preferably in large centrally funded educational institutions. The details of the post as well as the eligibility criteria etc. are given in the enclosed Annexure - 1

Sl. No	Name of the post	No. of Post	Category	Scale of Pay (Revised)	Pay Level in the Pay Matrix	Mode of Recruitment
1.	Registrar	01	UR	Rs.144200 -211800/-	Level-14	Deputation (including short term contract) for a period of 5 years or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by order issued in this regard from time to time

**DIRECTOR**

## **GENERAL INSTRUCTIONS, INFORMATIONS AND CONDITIONS**

1. The application form must be submitted in the prescribed format as available in the Institute's Website. Application form and other details can be downloaded from the website [www.nitnagaland.ac.in](http://www.nitnagaland.ac.in).
2. Application must be sent in the prescribed format **only through speed post/registered post** to “The Dean (Faculty Welfare), National Institute of Technology Nagaland, Chumukedima, Dimapur, Nagaland -797103.” Application submitted through any courier services or hand delivery will not be considered.
3. On the envelope please inscribe “Application for Recruitment for the post of REGISTRAR Advt No. NIT-N/RECT-NT/2020/07 Date: 20/02/2020.”
4. The candidates are also required to scan and send the proof of dispatched application (speed /registered post) to the following email ids: [rajagopal.kumar@nitnagaland.ac.in](mailto:rajagopal.kumar@nitnagaland.ac.in), [watiwalling@nitnagaland.ac.in](mailto:watiwalling@nitnagaland.ac.in) and [jhimli@nitnagaland.ac.in](mailto:jhimli@nitnagaland.ac.in).
5. The list of candidates from whom applications are received shall be displayed in the institute website within 07 days from the last date of submission of the applications. Any complaint on non-receipt of missing application should be filed within 21 days from the date of publication of the application list. No complain shall be entertained beyond the said period. However, this institute shall not be held responsible for any postal delays.
6. Last date of receiving and submission of filled in application is **30 days from the date of publication of advertisement in the Employment News** and application received thereafter on account of what so ever reasons may be, shall not be entertained and no correspondence in this regard shall be entertained. If the last date for the receipt of applications happens to be Declared Holiday or Restricted Holiday or Local Holiday for NIT Nagaland and/or Dimapur – 797112, Dimapur Bazar – 797116 and Chumukedima 797 103 Post Offices and Dislocation or Interruption of Postal and Transport Services due to Flood and Heavy Rain fall at Nagaland or any other natural calamities or any other reasons, the next working day on which both NIT Nagaland and the Department of Posts are working will be the considered as the last date for the receipt of applications, provided that the application shall be posted (i.e., post marked) prior to the originally indicated last date of receiving the application (i.e., **30 days from the date of publication of advertisement in the Employment News**). However, the originally indicated last date of receiving the application (i.e., **30 days from the date of publication of advertisement in the Employment News**) shall only be considered for fixing any kind of eligibility criteria.
7. Applications sent through e-mail will not be entertained. NIT shall not be held responsible for any delay in receipt of the application forms from the candidates.
8. The Application Form should be enclosed with prescribed application fee of Rs. 1,500/- (One Thousand Five Hundred Only) for General/OBC category in the form of Demand Draft (DD) in favour of “IRG NIT Nagaland” payable at State Bank of India, Chumukedima Branch, Dimapur. The date of purchase of the DD shall be on or after the date of notification of this advertisement. However, SC/ST /Persons with Disabilities (PWDs) candidate are exempted from payment of the prescribed fees subjected to submission of relevant certificate issued by the competent authority.

9. Candidates belonging to SC/ST/OBC/PH categories should attach certificate from the competent authority. OBC Certificate issued on or after 1<sup>st</sup> April 2019 shall only be considered for reservation under OBC (Non-Creamy Layer) category. The certificates need to clearly mention that the candidate belongs to non-creamy layer and the caste of the candidate must be in the state-wise central list of OBCs given at [http://www.ncbc.nic.in/User\\_Panel/CentralListStateView.aspx](http://www.ncbc.nic.in/User_Panel/CentralListStateView.aspx)
10. Mere fulfilment of the required qualifications and experience, does not entitle a candidate to be called for interview / selection. The Institute reserves the right to fix the criteria of shortlisting after scrutiny by duly constituted committee and their decision will be applicable for mode of selection.
11. The list of short-listed candidates will be made available on the website. Only the shortlisted candidates will be communicated for Test/Interview schedule by Email.
12. Candidates already in Government/ Semi Government/ Quasi Government service should send their application through proper channel. An advance copy shall be sent before the last date. Such candidates are required to produce “No Objection Certificate” at the time of interview, failing which they may not be considered for interview. Mere submission of advance copy of the Application form, does not entitle a candidate to be called for interview /selection unless the same is received through proper channel or the concerned candidate is able to submit the “No Objection Certificate” from the competent Authority as per the format published in this advertisement.
13. The mode of recruitment is on deputation (including short-term contract) for a maximum period of 5 years or till attaining the age of 62 years by the candidate whichever is earlier, or as fixed by Govt. of India by order issued in this regard from time to time.
14. The maximum period of appointment is for 5 years on deputation/contract basis from the date of assuming the charge of the post of Registrar. The duration of appointment shall be continuous for 5 years. Availing continuous leave by the incumbent shall be at the discretion of the Governing Council (in the case of NIT Nagaland the Governing Council is Board of Governors) considering the exigencies. Any period of absence on account of regular leave more than the limits prescribed under the leave rules of Government of India during the above said continuous period of 5 years shall not be allowed. The Board of Governors of NIT Nagaland may offer appointment even for
  - (i) a reduced period of appointment less than 5 years on contract or
  - (ii) initially for a reduced period of less than 5 years on contract, with the provision for extension on contract for subsequent duration subject to the maximum period of 5 years including the initial period of the appointment.
15. Canvassing in any form will lead to disqualification for the post.
16. Legal disputes, if any, with NIT Nagaland will be restricted within the jurisdiction of the Courts of Nagaland only.
17. TA/DA will not be paid for attending the Written test (if any)/interview.
18. The Institute reserves the right to defer or cancel the advertisement at any stage of processing without assigning any reasons, if required.
19. The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of qualifications and experience higher than those prescribed in this advertisement.

20. All Degree/diploma certificates issued by UGC recognized Universities/ Institutes shall be considered for deciding the eligibility of candidates.
21. Selected Candidates should be ready to join within the stipulated time.
22. Applications not submitted in prescribed form will not be considered.
23. Self-attested copies of the following documents must be attached along with application:
  - i. ST/SC/OBC/PWD certificate. For OBC candidates, OBC Status and Non-Creamy Layer Status duly issued by the competent authority on or after 1<sup>st</sup> April 2019.
  - ii. Certificates and marks sheet/grade card of all degrees, 12th and 10th standard
  - iii. Experience certificate
  - iv. Certificates of all other additional qualifications claimed, if any
  - v. Age Proof (HSLC/HSC or equivalent certificate issued by competent authority)
  - vi. Valid certificate issued by competent authority under EWS category.
24. The following additional documents in support of experience requirements shall be attached with the application,
  - i. Proof of analogous post
  - ii. Proof for 15 years experience as Assistant Professor in the AGP of 7,000/- (in VI CPC scale) or with 8 years of service in the AGP of Rs. 8,000/- (in VI CPC scale) and above including as Associate Professor along with 3 years experience in educational administration (if applicable), or comparable experience in research establishment and/or other institutions of higher education (if applicable).
  - iii. Proof of 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post in the GP of Rs. 7,600/- (in VI CPC scale) or above (if applicable).
  - iv. Proof of Desirable Qualification and Experience (if any).
25. It is the responsibility of the applicant to assess his/ her own eligibility to the post of Registrar for which he/she is applying in accordance with the Advertisement if it is found at any time in future, during the process of selection or even after appointment that the applicant was not eligible as per the prescribed RRs which could not be detected at the time of selection for whatever reason; his/her candidature/appointment shall be liable to be cancelled/terminated immediately without assigning any reason.
26. Original documents along with one set of Self-attested copies will have to be produced at the time of presentation and/or interview for verification.
27. In the event of selection as registrar, the appointment letter will be issued only after obtaining the vigilance clearance certificate from the concerned authority.
28. It is desired that the applicants will provide correct information. If it is found, at a later date, that any information given in the application is incorrect / false or any information is suppressed, the candidature / appointment is liable to be cancelled / terminated without assigning any reason.
29. Claims of educational qualifications, experience or any other technical qualifications must be supported by relevant certificates as well as mark sheets. Applications not supported by relevant documents shall be summarily rejected.

30. As per recommendation of the Oversight Committee for removal of anomalies of Non-Teaching staffs and revised recruitment rules of non-teaching staffs vide MHRD letter No. F.35-5/2018- T.S-III dated 20.02.2019, the Registrar who have completed or completing their full term of 5 years in the institute concerned will be eligible to participate in the selection for appointment of another term subjected to fulfilling the conditions with regard to educational qualification and experience specified in Recruitment Rules. The above eligibility and recruitment norms are further subject to the clarifications, if any issued by the Nodal Ministry and the decision of the Nodal Ministry shall be the governing principles for all purposes including the contextual issue.
31. Notwithstanding anything contained in recruitment guideline/ recruitment rules, as communicated by Department of Higher Education, MHRD, Govt. of India vide letter No. F.35-5/2018 - TS.III, dated 4<sup>th</sup> April 2019 will only be applicable. The candidates are advised to refer to all other related MHRD notifications regarding, the Non-Teaching recruitment rules.
32. The Recruitment Rules issued by MHRD is the guiding document and thus shall be relied upon for any case of discrepancies. In case of any change in the Recruitment Rules of Non-Faculty of NITs by MHRD in its Anomaly Report, the Institute may incorporate the changes during its recruitment process & notify the same on the Institute website.
33. In case of any inadvertent mistake in the process of screening/selection; which may be detected at any stage even after the issue of appointment letter, the institute reserves the right to modify/cancel/withdraw any communication made to the candidates.
34. Any addendum/corrigendum and related notifications will be published on the Institute website: [www.nitnagaland.ac.in](http://www.nitnagaland.ac.in) only. Applicants are advised to regularly check the Institute website for any update/notification.

**DIRECTOR**

**RECRUITMENT RULES (2019) FOR THE POST OF REGISTRAR IN NITS**

Sl.No	Particular	Criteria
1.	Name of the Post	<b>Registrar</b>
2.	Number of Post(s)	01
3.	Classification	Group – A
4.	Scale of Pay (Grade Pay, Band Pay)	PB 4 (Rs.37400-67000) with Grade Pay of Rs.10000/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit	56 years
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	Deputation (including Short Term Contract) for a period of 5 years or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time.
11.	In case of recruitment by deputation / transfer, grades from which deputation / transfer to be made	<p><b><u>Deputation (including Short Term Contract),</u></b> Officers under the Central / State Governments / Universities / Recognized Research Institutes or Institute of national importance or Govt. laboratory or PSU:-</p> <p><b><u>Educational Qualification &amp; Experience:</u></b> <b><u>Essential</u></b> <b><u>Educational Qualification:</u></b> Masters' degree with at least 55% Marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute. <b><u>Experience:</u></b> i) Holding analogous post. ii) At least 15 year's experience as Assistant Professor in the AGP of 7000/- (L-11) and above or with 8 years of service in the AGP of 8000/- (L-12) and above including as Associate Professor along with 3 year's experience in educational administration, or iii) Comparable experience in research establishment and /or other institutions of higher education, or iv) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post in the GP of Rs.7600/- (L-12) or above.</p> <p><b><u>Desirable:</u></b> i) Qualification in area of Management /Engineering /Law. ii) Experience in computerized administration/legal/ financial / establishment matters.</p>
12.	If DPC exists, what is its composition	Not Applicable
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable