



राष्ट्रीय प्रौद्योगिकी संस्थान नागालैंड
NATIONAL INSTITUTE OF TECHNOLOGY NAGALAND
(An Institute of National Importance under Ministry of Education, Govt. of India)
Chumukedima,
Nagaland - 797 103

Advt. No. NIT-N/RECT-NT/2021/12

Date: 23/12/2021

INDICATIVE VACANCY NOTIFICATION FOR NON – TEACHING POSTS

National Institute of Technology Nagaland is one among 31 NITs established at Chumukedima, Nagaland by the Government of India by an Act of the Parliament offering UG, PG and Ph.D programs in Engineering / Technology and Sciences. The Institute invites applications from Indian Nationals possessing the requisite qualifications and experience as per the extant Recruitment Rules duly approved by the Ministry of Human Resources Development, Government of India for appointment to the following Non-Teaching (Administrative, Technical and Ministerial) posts on direct recruitment / deputation basis.

Sl.No	Name of the post	Discipline/ Trade/ Laboratory Trade	Pay Level and Entry pay as per 7 th CPC	Number of Post				
				UR	SC	ST	OBC	Total
1.	Assistant Registrar		Level 10 (Rs.56,100/-)	1	-	-	-	1
2.	Students Activity & Sports (SAS) Officer		Level 10 (Rs.56,100/-)	1	-	-	-	1
3.	Executive Engineer	Civil Engineering	Level 10 (Rs.56,100/-)	1	-	-	-	1
4.	Superintendent		Level 6 (Rs.35,400/-)	1	-	-	-	1
5.	Stenographer		Level 4 (Rs. 25,500/-)	1	-	-	-	1
6.	Junior Assistant		Level 3 (Rs. 21,700/-)	1	-	-	-	1
7.	Technician	Electrical and Electronics Engineering Trade: Electrical Machines.	Level 3 (Rs. 21,700/-)	1	-	-	-	1
8.	Technician	Chemistry Laboratory		1				1
9.	Technician	Mechanical Engineering – Trade: Machine Shop.		1				1
10.	Office Attendant / Lab Attendant		Level 1 (Rs.18,000/-)	1	-	-	-	1
		Mode of Appointments: Post No. Sl. 1 to 4 : On Direct Recruitment /Deputation terms Sl. 5 to 10 : On Direct Recruitment Basis						

(REGISTRAR)

DETAILS OF PAY, ESSENTIAL QUALIFICATIONS AND EXPERIENCE

GENERAL INFORMATION

1. The application form must be submitted in the prescribed format as available in the Institute's Website. Application form and other details can be downloaded from the website www.nitnagaland.ac.in.
2. Application must be sent in the prescribed format only through speed post/registered post to **"The Registrar, National Institute of Technology Nagaland, Chumukedima, Nagaland-797103"**.
3. Internal candidates including contract/ outsourced staff can submit their application form in hand.
4. On the envelope please inscribe "Application for Recruitment for the post ofAdvt No. -----(please fill in name of post applied)"
5. Last date of receiving and submission of filled in application is **45 days from the date of publication of advertisement in the Employment News** and application received thereafter on account of what so ever reasons may be; shall not be entertained and no correspondence in this regard shall be entertained. However, if the above said last date is happened to be a General Holiday for the NIT Nagaland and for the Departments/ Offices of the State Government of Nagaland and Central Government in the State of Nagaland; the next working day is deemed to be the last date for the receipt of the application till 17:30 Hrs. on that day.
6. Applications sent through e-mail will not be entertained. NIT Nagaland shall not be held responsible for any delay in receipt of the application forms from the candidates.
7. The last date of application shall be considered for fixing any kind of eligibility criteria.
8. The Application Form should be enclosed with prescribed application fee of Rs.500/- (Five Hundred Only) for General/ OBC category in the form of Demand Draft/ Indian Postal Order in favour of **IRG, NIT Nagaland payable at State Bank of India, Chumukedima Branch, Dimapur**. However, SC/ST/Persons with Disabilities (PWDs) candidate are exempted from payment of the prescribed fees subject to submission of relevant certificate issued by the competent authority.
9. Internal candidates including contract / outsource are exempted from application fee. However, their application should be routed through proper channel well in time.
10. Candidate applying for more than one post should submit separate application forms for each post along with application Fee.
11. Government Rules and norms will be applicable for every post and category of the post. Candidates belonging to SC/ST/OBC/PH categories should attach certificate from the competent authority. The category benefit will be given subject to candidate has claimed in the application form.
12. Mere fulfilment of the required qualifications and experience, does not entitle a candidate to be called for interview / selection. The Institute reserves the right to fix the criteria of shortlisting after scrutiny by duly constituted committee and their decision of the committee will be made applicable for mode of selection with the approval of the competent Authority.
13. For the posts at Sl. No. 1 to 4, if the numbers of shortlisted applicants are more based on the data furnished by the candidates in the applications, a "Written Test" will be conducted for further shortlisting of the candidates for the final Selection Process including Interview by a Selection Committee.
14. For the posts at Sl. No. 5 to 8, both "Written Test" as well as "skill test" shall be conducted for selection of the suitable candidates.
15. The list of screened - in candidates will be made available on the website. Only the screened - in candidates will be allowed for Test/Interview and those candidates shall be communicated through e-mail or SMS.
16. Candidates in Govt./Semi-Govt./ reputed private institutions should send their applications through proper channel. However, an advance copy shall reach NIT Nagaland before the last date and the Original Application forwarded by their

Employer shall be received at NIT Nagaland within **75 days from the date of publication of advertisement in the Employment News** and Original applications received thereafter on account of what so ever reasons may be, shall not be entertained and no correspondence in this regard shall be entertained. Further, such candidates are required to produce “No Objection Certificate” at the time of interview from their employers, failing which they may not be considered for **written test**/ interview. It is the sole responsibility of the candidates to comply the above be it not communicated to the candidates while requisitioning them for attending the “Written Test for Screening” / Selection Process / test / Interview.

17. Experience of working in IITs/NITs/CFTIs will be a desirable qualifications.
18. One-Time Age relaxation shall be made applicable to the eligible departmental candidates including the employees working on outsourced basis in NIT Nagaland, in accordance with the communication of Ministry of Education, Government of India Ref. No. F.35-5/2018-TS.III Dt. 20/2/2019.
19. Canvassing in any form will be a disqualification for the post.
20. Legal disputes, if any, with NIT Nagaland will be restricted within the jurisdiction of the Courts of Nagaland only.
21. TA/DA will not be paid for attending the interview.
22. The Institute reserves the right to defer or cancel the advertisement at any stage of processing without assigning any reasons, if required.
23. Self attested copies of the following documents must be attached along with application:
 - a) Reservation category certificate (if reservation/ fee concession claimed). For OBC candidates, OBC Status and Non-Creamy Layer Status duly issued by the competent authority on or after 1st April 2021
 - b) Certificates and marks sheet/grade card of all degrees, 10th and 12th standard
 - c) Experience certificate
 - d) Certificates of all other additional qualifications claimed, if any
 - e) Age Proof (HSLC/HSC or equivalent certificate issued by competent authority)
24. Claims of educational qualifications, experience or any other technical qualifications must be supported by relevant self attested certificates as well as mark sheets. Applications not supported by relevant documents shall be summarily rejected.
25. All Degree / diploma certificates should be from UGC recognized Universities/ Institutes which is the basic criteria for consideration.
26. (a) In case of candidates applying for the post of **Students Activity & Sports (SAS)** Officer, the candidates need to have Master’s Degree in Physical Education or Masters’ Degree in Sports Science or Equivalent degree with at least 60% of marks or its equivalent Grade in the CGPA / UGC point scale with good Academic Record from a recognized University / Institute. Further, the candidate must have record of having represented the University/ College at the Inter-University/ Inter-Collegiate competitions or the State and/ or national Championships. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC and Passed physical fitness test conducted in accordance with these regulations are also necessary under the extant rules to make the candidate eligible for the above post.
 - (b) For the candidates possessing the above qualifying educational degrees and are already Qualified in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC and having proof for the same but the such candidates are not possessing the report of the aftermath “Physical fitness test”, the Institute will arrange a Physical Fitness Test at NIT Nagaland prior to the closing date of drop in application so as to facilitate more candidates qualified in the national level test referred to above to compete for the above post and to ensure a fair competition. This “Physical fitness test” would be arranged at the risk, cost and liability of the applicants on receipt of specific request from the intending candidates, at NIT Nagaland through UGC approved agency on the previous week of the closing date of

submission of Application for the post of Students Activity & Sports (SAS) Officer. The candidates need to submit specific request in this regard addressing to the Registrar of this Institute through e-mail (registrar@nitnagaland.ac.in) with in 20days of publication of this advertisement in Employment news so as to make requisite arrangements for the purpose. The prescribed fee if any for such test shall be collected directly by the Certificate Issuing Authorities from the participating Candidates. If the candidate is certified qualified as “Passed physical fitness test,” such candidate will be allowed to submit his/ her application for the above post. The decision of the UGC approved agency who would conduct such test shall be final and binding upon the candidates. This Institute shall not be held responsible in any way for the Physical Fitness including any component of such test and shall not also be answerable to any queries what so ever nature arising in connection with and arising out of this specific “physical fitness test”. However, the Screened- in candidates shall be subjected to the regular prescribed physical fitness test by the Selection Committee as a part of Recruitment Process.

- (c) Experience in guiding group of students in creative activities / possessing higher degrees (Ph.D or equivalent)/ record of organizing such events as students’ convener or later part of life/ record of strong involvement and proven track record participation in Sports and drama/ music/ films / paintings/ photography/ journalism event management or other student/ event management activities during college/ university studies will be desirable.
27. Selected Candidates should be ready to join within the stipulated time.
28. Applications not submitted in prescribed format will not be considered.
29. It is desired that the applicants will provide correct information. If it is found, at a later date, that any information given in the application is incorrect / false or any information if suppressed, the candidature / appointment is liable to be cancelled / terminated without assigning any reason.
30. Notwithstanding anything contained in guideline recruitment rules, as communicated by Department of Higher Education, MHRD, Govt. of India vide letter No. F.35-5/2018 - TS.III, dated 4th April 2019 will be applicable. The candidates are advice to refer to all other related MHRD/ MoE notifications regarding, the Non-Teaching recruitment rules.
31. The RRs issued by MHRD is the guiding document and shall be relied upon for any case of discrepancies. In case of any change in the Recruitment Rules of Non-Faculty of NITs by MHRD in its Anomaly Report, the Institute may incorporate the changes during its recruitment process & notify the same on the Institute website.
32. Any addendum/corrigendum and related notifications will be published on the Institute website: www.nitnagaland.ac.in only. Applicants are advised to regularly check the Institute website for any update/notification.

Note:

Candidates belonging to OBC category shall also submit photocopy of non-creamy layer certificate of the year 2020-21 without which they will be considered only for OPEN category. The appointment under ST/SC/OBC quota is provisional and is subject to the community certificate being verified through the proper channels. If the verification reveals that the claim of the candidate belong to ST/SC/OBC is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates

REGISTRAR

DETAILS OF PAY, ESSENTIAL QUALIFICATIONS AND EXPERIENCE

(Advt. No. NIT-N/RECT-NT/2021/12 Date: 23/12/2021)

Recruitment Rules (2019) for the post of ASSISTANT REGISTRAR in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	Assistant Registrar
2.	Number of Post(s)	As per sanctioned strength
3.	Classification	Group - A
4.	Scale of Pay (Grade Pay, Band Pay)	PB: 3 (Rs.15,600-39,100) with Grade Pay of Rs.5400/-. After five years of service as Assistant Registrar with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 35 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government.
7.	Educational and other qualifications required for direct recruits	<u>Essential:</u> <u>Educational Qualification & Experience:</u> Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University / Institute. Or Employees serving as Superintendent (SG-I) / Private Secretary (NFG) in PB-2, GP of Rs.5400/- with at least two years regular service or Superintendent (SG-II) / Private Secretary (NFG) in PB-2 GP of Rs.4800/- with at least five years regular service with Master's degree. <u>Desirable:</u> i) Qualification in area of Management / Engineering / Law. ii) Experience of working in E-Office system. iii) A Chartered or Cost Accountant for the post of Assistant Registrar (Finance & Accounts).

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Sl.No.	Particular	Criteria
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in any discipline or its equivalent from a recognized University/Institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct recruitment failing which by deputation (including Short Term contract) 25% by Promotion failing which by deputation (including Short Term contract).
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Promotion: Employees of the Institute serving as Superintendent (SG-I) / Private Secretary (NFG) in PB-2, GP of Rs.5400/- with at least two years regular service or Superintendent (SG-II) / Private Secretary (NFG) in PB-2 GP of Rs.4800/- with at least five years regular service and working performance record (APAR), through prescribed test and interview. Deputation (including Short Term Contract): Officers from the Central / State Governments or Institute of national importance or Universities / University level Institution or Govt. laboratory or PSU a) Holding analogous post and b) Possessing educational qualification as prescribed in Row 7.
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, the First Statutes and the subsequent Statutes.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

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**Recruitment Rules (2019) for the post of STUDENTS ACTIVITY & SPORTS (SAS)
OFFICER in NITs**

Sl.No.	Particular	Criteria
1.	Name of the Post	Students Activity & Sports (SAS) Officer
2.	Number of Post(s)	As per sanctioned strength
3.	Classification	Group - A
4.	Scale of pay (Grade Pay, Band Pay)	<p>PB : 3 (Rs.15,600 - 39,100/-) with Grade Pay of Rs.5400/-. After Five years of service as SAS Officer with GP of Rs5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation.</p> <p>(Those who are already appointed on AGP of Rs.6000/- may continue with same AGP as recommended by the selection committee till 5 yrs of their service. Already appointed on AGP of Rs.6000/- shall move to GP of Rs.6600/- instead of AGP of Rs.7000/- (As there is no GP exist at Rs.6000/- and Rs.7000/- in Non-Teaching) after 5 yrs of their service. No Further Recruitment will be made on AGP of Rs.6000/- the existing column may be replaced as: PB 3 (Rs.15,600 - 39,100) with GP of Rs.5400/-. After Five years of service as SAS Officer with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation.)</p>
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	<p>35 years</p> <p>Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government</p>
7.	Educational and other qualifications required for direct recruits	<p><u>Educational qualification and Experience:</u></p> <p><u>Essential:</u></p> <p><u>Educational qualification:</u></p> <p>Master's Degree in Physical Education or Master's Degree in Sports Science or equivalent degree with at least 60% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University /</p>

Sl.No.	Particular	Criteria
		<p>Institute.</p> <p>Record of having represented the University / College at the inter-University/Inter-Collegiate competitions or the State and/or national championships; Qualifying in the national-level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.</p> <p>Desirable:</p> <p>i) Experience in guiding group of students in creative activities.</p> <p>ii) Candidate with higher degree (Ph.D. or equivalent) in a relevant Discipline shall be preferred.</p> <p>iii) Record of organizing such events as student's convener or in later part of life.</p> <p>iv) Record of strong involvement and proven track record of participation in sports and drama / music / films / painting / Photography / journalism event management or other student/ event management activities during college / University studies.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in Physical education or Sports Science or equivalent from a recognized University/ Institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct Recruitment, failing which by deputation (including Short Term c 25% by promotion failing which by deputation (including Short Term contract).
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion /	Promotion: Promotion from the post of SAS Assistant (SG-II) with Grade Pay of Rs.4800/- with 5 years regular service or SAS Assistant (SG-I) with

Sl.No.	Particular	Criteria
	deputation / transfer to be made	Grade Pay of Rs.5400/- with two years regular service and working performance record (APAR), through prescribed test and interview. Deputation (including Short Term contract): Officer of the Central / State or similar services / semi -Govt./ PSU / Statutory or Autonomous organization or University / Institution of national importance. a) holding analogous post and b) Possessing educational qualification as prescribed in Row 7
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statute.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

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Recruitment Rules (2019) for the post of EXECUTIVE ENGINEER in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	Executive Engineer
2.	Number of Post(s)	As per sanctioned strength.
3.	Classification	Group - A
4.	Scale of Pay (Grade Pay, Band Pay)	PB 3 (15,600-39,000/-) With Grade Pay of Rs.5400/-. After five years of service as Engineer with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	Not exceeding 35 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	<u>Educational Qualification and Experience:</u> <u>Essential:</u> <u>Educational Qualification:</u> B.E./ B.Tech. in Civil / Electrical Engineering with first class or its equivalent Grade in the CGPA / UGC 7 point scale with good academic record from a recognized University/Institute. OR Employees of the Institute with at least five years regular service as Assistant Engineer (SG II) in PB-2, Grade Pay of Rs.4800/- or with at least two years regular service as Assistant Engineer (SG-I) in PB-2, Grade Pay of Rs.5400/-.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar : No Qualification: No, but must possess at least B.E. / B.Tech.in Civil / Electrical Engineering from a recognized University/ Institute.
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by	75% Direct Recruitment, failing which by deputation. 25% by promotion failing which by deputation/ contract, failing which in both, by direct recruitment.

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Sl.No.	Particular	Criteria
	various methods	
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	<p>Promotion: Employees of the Institute with at least five years regular service as Assistant Engineer (SG II) in PB-2, Grade Pay Rs.4800/- or with at least two years regular service as Assistant Engineer (SG-I) in PB-2, Grade Pay of Rs.5400/- and working performance record (APAR), through prescribed test and interview.</p> <p>Deputation (including Short Term Contract): Officers of the CPWD/ State PWD or similar organized services / semi-Govt./ PSU / Statutory or Autonomous organization/University, Institutes of national importance,</p> <p>Experience: a) holding analogous post on regular basis; and b) Possessing educational qualification as prescribed in Col. 7.</p>
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statute.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

K. Raju

Recruitment Rules (2019) for the post of SUPERINTENDENT in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	Superintendent
2.	Number of Post(s)	As per Sanctioned strength.
3.	Classification	Group B
4.	Scale of Pay (Grade Pay, Band Pay)	PB : 2 (Rs.9,300 - 34,800/-) with Grade Pay of Rs.4200/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	30 years. Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	Essential: i) First Class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline Or Master's Degree in any discipline from a recognized University or Institute with at least 50% marks or equivalent grade ii) Knowledge of Computer applications viz., Word processing, Spread Sheet.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational Qualification: No, but must possess at least Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% by direct Recruitment 25% by promotion, failing which by deputation (including short term contract)
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Promotion: Assistant (SG-I) with 2 years regular service with Grade Pay of Rs.4200/- through DPC and working performance record (APAR), through prescribed test and interview.

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Sl.No.	Particular	Criteria
		Deputation (including short term Contract): Officers of the Central/State Govt. or similar organized services/semi-Govt./PSU/autonomous organization/ University/ Institute of national importance: a) i) holding analogous post; or ii) 2 years regular service with Grade Pay of Rs.4200/- as Assistant (SG-I) or its equivalent post. b) Possessing educational qualification as prescribed in Row 7.
12.	If DPC exists, what is its composition	As per provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statutes.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

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Recruitment Rules (2019) for the post of STENOGRAPHER in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	Stenographer
2.	Number of Post(s)	As per sanctioned strength.
3.	Classification	Group - C
4.	Scale of Pay (Grade Pay, Band Pay)	PB:1 (Rs.5,200-20,200) with Grade Pay of Rs.2400/-
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	27 years
7.	Educational and other qualifications required for direct recruits	Essential: Senior secondary (10+2) from a recognized board with minimum speed in short hand 80 w.p.m. in Stenography. Desirable: Proficiency in Computer Word processing and spread sheet with advance skills.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	100% Direct Recruitment.
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Not Applicable
12.	If DPC exists, what is its composition	Not applicable.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

Recruitment Rules (2019) for the post of JUNIOR ASSISTANT in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	Junior Assistant
2.	Number of Post(s)	As per sanctioned strength.
3.	Classification	Group - C
4.	Scale of Pay (Grade Pay, Band Pay)	PB : 1 (Rs.5,200 - 20,200/-) with Grade Pay of Rs.2000/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	27 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	Senior secondary (10+2) from a recognized board with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet. Desirable: Proficiency in other computer skills; stenography skills.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Age bar: Not applicable Qualifications and Experience: No, but must possess at least 10+2 and having proficiency in Computer Word Processing.
9.	Period of probation, if any	1 Year for direct recruits as per NIT Statutes
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct recruitment. 25% by Promotion.
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Promotion: Office Attendant (SG-II) with at least 2 years regular service with Grade Pay of Rs.2000/- through DPC and working performance record (APAR), through prescribed test and interview.

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Sl.No.	Particular	Criteria
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statutes.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

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Recruitment Rules (2019) for the post of TECHNICIAN

Sl.No.	Particular	Criteria
1.	Name of the Post	Technician
2.	Number of Post(s)	As per sanctioned strength.
3.	Classification	Group - C
4.	Scale of Pay (Grade Pay, Band Pay)	PB :1 (Rs.5,200 - 20,200/-) with Grade Pay of Rs.2000/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	27 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	Essential: Senior secondary (10+2) with Science from a Government recognized board with at least 60% marks Or Senior secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. Or Secondary (10) with at least 60% marks and ITI Certificate of 2 years duration in appropriate trade. Or Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic / Institute.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational Qualifications: No. However, must possess at least Senior Secondary with Science or Secondary and ITI certificate of 2 years duration in appropriate trade.
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	i) 75% Direct recruitment ii) 25% by Promotion.

Sl.No.	Particular	Criteria
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation/ absorption to be made	<u>Promotion:</u> Lab Attendant (SG-II) with at least 2 years regular service with Grade Pay of Rs.2000/- through DPC and working performance record (APAR), through prescribed test and interview.
12.	If DPC exists, what is its composition	As per provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statutes.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

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**Recruitment Rules (2019) for the post of LAB ATTENDANT / OFFICE ATTENDANT
in NITs**

Sl.No.	Particular	Criteria
1.	Name of the Post	Office Attendant / Lab Attendant
2.	Number of Post(s)	As per sanctioned strength.
3.	Classification	Group - C
4.	Scale of Pay (Grade Pay, Band Pay)	PB : 1 (Rs.5,200 - 20,200/-) with Grade Pay of Rs.1800/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	Not exceeding 27 years
7.	Educational and other qualifications required for direct recruits	Essential: Office Attendant Senior secondary (10+2) from a recognized board. Lab Attendant Senior secondary (10+2) in Science from a recognized board.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	100% Direct Recruitment
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Not Applicable
12.	If DPC exists, what is its composition	Not applicable
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable